

# Yscol Pen Coch Website

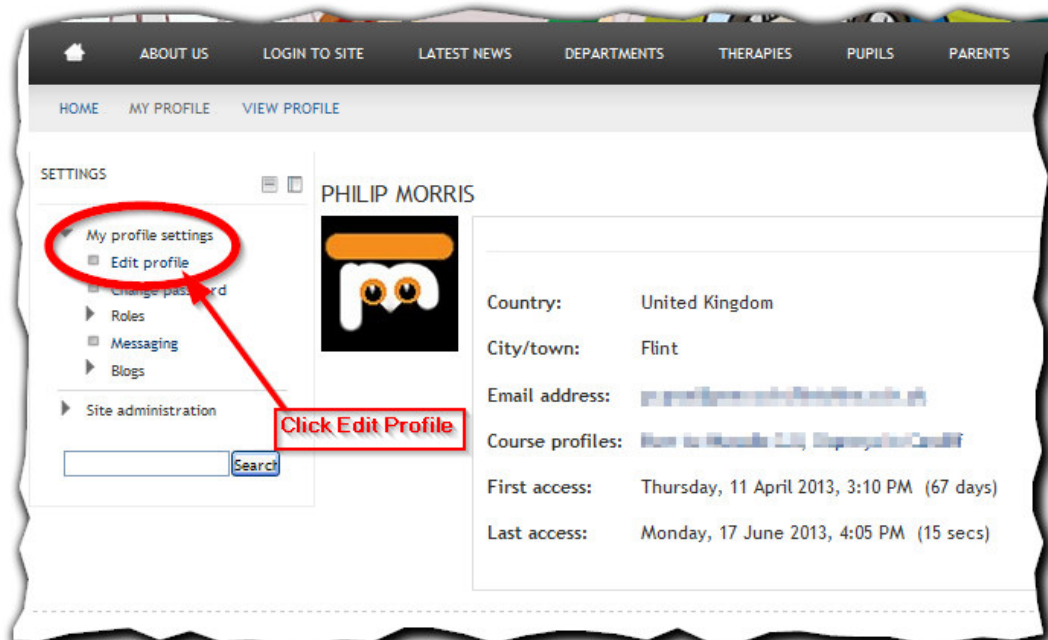
Yscol Pen Coch uses the Moodle 2.0 platform to hosts its website. Moodle is an open source free web management package widely used in many countries.

## Adding your contact information to your user profile

Please keep your contact details up to date, the guide below demonstrates how to change your contact details.

First log onto the school website at <http://moodle.flintshire.gov.uk>

1. Click on your username
2. Click Edit profile
3. Set your contact address and preferences
4. Complete optional information and then update your profile.



PHILIP MORRIS

### General

Username\*

Choose an authentication method  Manual accounts

Suspended account

New password   Unmask

Force password change

First name\*

Surname\*

Email address\*

Email display  Hide my email address from everyone

Email format

The First name and Surname should be your childs

Enter Your contact email here

Select your mail preferences

### Optional

Web page

ICQ number

Skype ID

AIM ID

Yahoo ID

MSN ID

ID number

Institution

Department

Phone

Mobile phone

Address

Fill in any optional information you wish to share

Click update profile when complete