



For Exhibitors, Sponsors, Friends, Charities and Poster presenters.

Thank you for your interest in joining our exhibition. We have the exhibition space in the main catering and social area in the hope that you will get excellent access to our delegates.

The feedback we received has shown that the collaborations formed at the conferences are one of the most valuable aspects of conferences and so we have allowed plenty of time for delegates to network and browse exhibitions.

Your support is invaluable, and makes a measurable contribution to accelerating progress in the field of special education and the use of therapies and enhancing well-being.

Target Audience

The target audience for Conference is made up of educational, health and social services. As an exhibitor you will benefit from:

- A secure presence at a meeting of pioneers in the field
- University and college students;
- An opportunity to promote your products and/or services to a broad and diverse audience of decision
- Makers and purchasers;
- Providing an important product or service to attendees;
- Supporting Ysgol Pen Coch

Depending on your chosen sponsorship/exhibition package your company name and logo will be included on conference materials which are distributed to all speakers and meeting attendees and given a prominent place on the website.

Options are also available to sponsor and provide the lanyards, delegate bags and pens. Please contact the school to discuss further.

All Payments are to be made payable to Ysgol Pen Coch

Sponsorship of event entitles you to:

Recognition from the podium during the Opening Plenary Session. • Exhibition table. • 3 complimentary conference tickets (please remember to register) including buffet lunch • Full page ad in the programme (inside front cover or back cover based on availability at time of purchasing sponsorship). • Sponsor name and logo on website and all conference materials. • **Sponsor logo in the printed materials and on special signage Sponsorship fee: £ 250**

Exhibitors

The exhibits will provide attendees an opportunity to mix, mingle and learn about the latest products and innovations to help them deliver essential services to those that they serve. Take advantage of the opportunity to reach a concentrated group of diverse professionals by reserving today. Opportunities are limited so don't delay. All display tables are assigned on a first-paid, first-served basis!

Being an exhibitor entitles you to:

Listing in the Sponsor & Exhibitor Guide of the Conference Program, which includes website address and a description if confirmed by Sept.15th • One exhibitor name badge (conference registrations may be purchased separately). **Exhibitor fee: £100**

Poster presenter

Poster presentations allow you to advertise your latest research and findings in the field of therapeutic intervention to a target audience.

Poster presentations entitle you to recognition in the conference programme and a conference ticket including buffet lunch. **Poster presentation fee: £35**

Friends of the Conference entitles you to :

Organisation name and logo available on the website with hyperlink

Organisation name and logo on programme. **Friend Fee: £50**

Charity stand - £50 includes (registered charities only):

- Networking stand for conference (table and chairs and space for a pull up banner);
- Organisation recognition to be included in the conference programme;
- 2 complimentary registration tickets including the buffet lunch. (Additional exhibitor registration tickets available to purchase on request);

Please note that these are intended as a guide and we are very happy to tailor a package to suit your objectives and budget.



EXHIBIT RULES AND REGULATIONS

The Exhibitor shall not foster or conduct outside activities which would take qualified attendees from official conference functions and/or Exhibit during non scheduled hours. Use of meeting facilities by Exhibitors or companies or sales or business meetings during the conference dates must be approved in advance by Ysgol Pen Coch. Any violation by the Exhibitor of the Official Rules and Conditions herein may, in YSGOL PEN COCH's sole determination, constitute a breach of the Agreement resulting in termination and forfeiture of any monies paid on account.

Upon due notice of such termination, YSGOL PEN COCH shall have the right to take possession of the Exhibitor's space, remove all persons and properties, and hold the Exhibitor accountable for all liability, expenses, and damages arising from Exhibitor's breach/violation of Official Rules and Conditions.

EXHIBIT FEES AND PAYMENT: Agreements will NOT be processed or space assigned without the required payments and signature. All agreements must be accompanied by full payment. Receipt of payment does not obligate YSGOL PEN COCH to accept a contract as binding. YSGOL PEN COCH retains the option of returning funds. If you are paying by credit card, the vendor on your statement will be listed as Conference Solutions. If you are paying by check, please indicate your confirmation number on the check and mail it to: YSGOL PEN COCH, Prince of Wales Ave, Flint. CH6 5DL

CANCELLATION POLICY: Cancellations of sponsorships and exhibit tables must be made in writing by emailing Angelique_Anderson@Flintshire.gov.uk. Refunds, less an administrative fee of £50 per exhibit table or 10% of the sponsorship value, whichever is greater, will be made at the discretion of YSGOL PEN COCH. No refund will be given for cancellations made after October 1st 2015.

In case of fire or any other causes beyond the control of YSGOL PEN COCH that prevents the Conference from taking place, this contract will not be binding.

ASSIGNMENT OF SPACE: The optimal exhibit tables are assigned to the major Sponsors of YSGOL PEN COCH. Assignment of other exhibition space will be assigned by YSGOL PEN COCH.

The Exhibit will be comprised of 8' x 4' wall space and tables and two side chairs, and an identification card. **INSTALLATION AND DISMANTLING:** Setup of the exhibit and display tables is scheduled on Friday, October 9th from 3.45pm – 5.30 pm and Saturday 10th October from 7.30am to 8.45am. Dismantling of exhibit booths may begin no earlier than 1:00 p.m. on Saturday, October 10th and the area must be completely cleared by 4:30 p.m. that same day. Times subject to change upon notification by YSGOL PEN COCH.

EXHIBITOR REGISTRATION: Conference registration is not included with the display table and can be purchased separately. One exhibitor name badge is provided.

USE OF SPACE: Exhibitors shall not assign, share or sublet any space without written consent of YSGOL PEN COCH. All Exhibitors must remain within the confines of their own exhibit space. Care must be taken that no display extends more than 8' above the floor, obstruct the view or disadvantageously affects the display of other Exhibitors. Noticeable noise produced from operation of any equipment or apparatus is not permitted

. FOOD & BEVERAGE POLICY: No food or beverage may be brought from an outside source. If you wish to serve anything from your booth, please contact the YSGOL PEN COCH Conference Planner to discuss what arrangements, if any, can be made.

LIABILITY: YSGOL PEN COCH will not be held responsible for the safety of Exhibitor's property from theft, fire, damages, accident or other causes. Exhibitor agrees to protect, save and hold YSGOL PEN COCH and all agents and employees thereof (hereafter collectively called "indemnities") forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the Exhibitor or those operating under the Exhibitor. Further, Exhibitor shall at all times protect, indemnify, save and hold harmless the indemnities against and from any and all losses, costs (including attorney's fees), damages, liability or expense arising from or out of or by reason of any accident of bodily injury or other occurrence to any person or persons, including the Exhibitor, its agents, employees and business invitee which arises from or out of or by reason of said Exhibitor's occupancy and use of the Exhibit premises or a part thereof.

SAFETY REGULATIONS: Exhibitors must adhere to all municipal and government laws, rules and regulations. No combustible decorations may be used at any time. All drapes, table coverings and other materials must comply with fire department regulations.

SECURITY: The Exhibit is being held in the school and standard security will be provided when the Exhibit closes. However, neither YSGOL PEN COCH nor the staff can be held responsible for any lost, damaged or stolen exhibit materials. Please take the necessary precautions each day for safeguarding your exhibit materials.

YSGOL PEN COCH recommends removing valuable materials when not at your exhibit.

FAILURE TO OCCUPY SPACE: Space not occupied by the close of the exhibit installation period as specified in these rules and regulations will be forfeited by the Exhibitor. This space may be resold, reassigned or used by the Exhibit Manager.

SHOW CANCELLATION: If the Conference or Exhibit is cancelled due to circumstances beyond the control of YSGOL PEN COCH, YSGOL PEN COCH will not be held liable for any expenses incurred by the Exhibitor beyond the rental cost of the exhibit space.

SELECTION OF EXHIBITORS: Only firms and companies whose services and products are appropriately related to the purpose of YSGOL PEN COCH and therapies in education shall be permitted to exhibit.

YSGOL PEN COCH reserves the right to decline or prohibit any exhibit which in its sole judgment is inappropriate, this reservation being all inclusive as to person, things, printed matter, products and conduct.