

Ysgol Pen Coch, Prince of Wales Avenue, Flintshire CH6 5NF

Ysgol Pen Coch, Mynedfa Tywysog Cymru, Sir y Fflint CH6 5NF

Tel: *Ffôn* 01352 792730 (Main Office) (*Prif Swyddfa*)

Fax: *Ffacs* 01352 792738

Tel: 01244 744580 (Assessment Centre Mold) (*Canolfan Aseiad*)



Ange Anderson
Headteacher
Pennaeth

Dear Parents,

Adverse Weather Conditions - Possible School Closure

From time to time periods of bad weather such as sudden, heavy snowfall or flooding cause problems for schools resulting in some schools being closed.

We are fortunate that periods of severe weather are short and infrequent.

I wish to inform you that, should Ysgol Pen Coch School **not** be open, then a message will be shown on www.flintshire.gov.uk/schoolclosures. You may also be able to access information on the school website but please be aware that County Hall are still working on updating our website:

moodle.flintshire.gov.uk/pencoch. The Media will be asked to check these websites for information and local radio stations will broadcast this information.

In coming to a decision to close the school the Head will have to take into consideration the distance travelled by pupils as well as staff and the forecast for the coming hours. The decision to close is not made lightly.

Without any of these notifications, the school **will** remain open and we ask you not to phone the school directly. However, in extreme circumstances the school may have to close early and therefore it would be necessary to contact parents so it is vitally important that we have up to date emergency contact details. Please could you fill in these details on the following page and return to school at your earliest convenience

Yours sincerely,

A Anderson

Ange Anderson
Headteacher

Cyfeirier pob gohebiaeth at y Pennaeth
Please address all communications to the Headteacher



What can you do to help

- Speak to your family and make sure they know what to do in an emergency.
- Ensure the school has your emergency contact details.
- Arrange that your child could stay with a friend close to school if you can not reach them at the time of the school closure.
- Telephone lines become jammed very quickly, therefore only telephone school if you really need to.
- Assume that school is open unless you are informed otherwise.



Pupils Name:

Class:

Emergency Contact Details:

Name:

Telephone Number:

Name:

Telephone Number



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